

Exhibition Shop Guidance

We encourage exhibitors to submit small items for sale to the exhibition shop. There is no fee, but all sales are subject to 20% commission. All items must be the exhibitor's own work. Shop items are not eligible for awards.

Anyone wishing to submit shop items must fill in a proforma, each item listed separately with a description, price and sellers code. The proforma should be submitted with the items at the hand in. This is to allow stewards to record sales accurately. It is suggested that a copy of the proforma is made and retained. A proforma can be downloaded from the LSA website, or obtained from the Exhibition Organiser.

Up to the present, we have not needed to set formal limits on item numbers but we ask that exhibitors consider how their work is to be displayed in the limited space we have available, currently two tables. We do not know in advance how many items are going to be submitted so we reserve the right to ask exhibitors to only display a proportion of their items, on the understanding that they can be replenished after sales are made. Stewards will be requested to do this but the onus is on the exhibitor to keep an eye on sales.

Note that the LSA insurance does not cover breakages or theft.

Greetings Cards: We have a rotating display stand which can accommodate a fair number of cards but not all. This tends to be filled on a first come, first served basis. Therefore we strongly suggest you bring a small box/stand to display your cards and to make it easy for visitors to browse. We request that the largest dimension of a display stand is no more than about 12"/30cm.

Ceramics: We welcome small ceramic items but request these are no larger than 6"/15 cm. Be aware that visitors are liable to handle ceramic items and breakages are not covered by the LSA insurance. Please also supply suitable packaging for sales.

Miniature Art and Prints: We accept original artworks and artists prints. Reproductions are also allowed but should be clearly labelled as such. The largest dimension of unframed work should be no more than 8"/20cm, including mount, or 6"/15cm if the work is framed. Unmounted work should be packaged in cellophane. We recommend you supply a small box/stand to contain and display your work. Larger works should be submitted for the browser.

Jewellery: We accept hand made jewellery, but we recommend a lockable display box/stand is supplied for valuable items as the LSA insurance does not cover theft. Large stands can only be accepted subject to space being available and will be subject to a charge, please contact the exhibition organiser for further guidance.

Textiles: Small textile items, such as scarves and embroidery are welcome. We ask exhibitors to supply a suitable method of display and packaging for fragile items. Flat mounted textiles should be no larger than 20cm, including mount.

Other items: Please contact the Exhibition Organiser for guidance